

MINUTES OF ANNUAL MEETING OF CLOUGHTON PARISH COUNCIL HELD IN ST. MARY'S CHURCH HALL ON MONDAY 8th MAY 2017 AT 7.12PM

Present: Councillor P Couch (Chairman)
Councillor D Ford
Councillor G Hill
Councillor Mrs K Loy
Councillor Mrs Readman

PCSO Lockey (left 7.24pm), 2 members of public (1 arrived at 7.23pm), Mrs J. Marley (Clerk).

Absent: Cllrs. D Baker, County Cllr. D Bastiman, Borough Cllr. A Backhouse

The Chairman reminded the meeting that filming, photographing or audio recording of the meeting's proceedings was allowed and asked that people wishing to do this notified the Clerk of their intention prior to the start of the meeting. In the interests of encouraging public participation it was requested that people remained seated and did not include members of the public "in shot".

15/17 **ELECTION OF PARISH COUNCIL CHAIRMAN** **Resolved** Cllr. Couch be elected Chairman for the forthcoming year.

16/17 **CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE** **Received** Cllr Couch's signed declaration of acceptance of office, countersigned by the Clerk as Proper Officer.

17/17 **APOLOGIES FOR ABSENCE:** **Accepted** from Cllr. Baker (prior commitment) & County Cllr. D Bastiman (health).

18/17 **DECLARATIONS OF INTEREST:** **Received** from Cllr. Couch in agenda item 13a) as he was an employee of the applicant.

19/17 **ELECTION OF VICE CHAIRMAN** **Resolved** Cllr. Baker be elected Vice Chairman for the forthcoming year.

20/17 **ELECTION OF REPRESENTATIVES/OFFICERS**
Representatives/officers were **agreed** as follows:-

YLCA	Clerk to attend on a temporary basis
NYCC Coast & Moors Area Committee	As available
Coastal Forum	Cllrs. Baker & Mrs Readman
Heritage Coast	Cllrs. Mrs Loy & Mrs Readman
Scarborough & District Sports Council	Cllr. Couch
Burniston & Cloughton Village Hall	Cllr. Mrs Loy
Community Police Liaison Group	Cllrs. Couch
Cloughton Relief in Need Charity	Cllrs. Couch & Mrs Readman
Friends of the Railway	Cllr. Couch

21/17 **MINUTES** Having been previously circulated, the minutes of the meeting of 3rd April 2017 were **approved** as an accurate record and signed by the Chairman.

22/17 **PROCEDURAL MATTER** Standing Orders were suspended at 7.20pm.

23/17 **PUBLIC OPEN FORUM** Matters raised included blocked gullies opposite Browside on Newlands Road and state of the general noticeboard outside the Reading Room.

24/17 **PROCEDURAL MATTER** Standing Orders were resumed at 7.21pm.

25/17 **MATTERS RAISED IN PARISH ASSEMBLY AND PUBLIC OPEN FORUM** No matters raised in Annual Assembly. Gullies to be reported to Highways, Cllr. Couch to deal with noticeboard.

26/17 **REPORTS**

a) **Police:** Written report **received** and PCSO Lockey gave additional background information.

PCSO Lockey left the meeting at this point.

b) **County:** On behalf of County Cllr. Bastiman the Clerk reported on a parishioner's request for the 30mph zone on Newlands Road to be extended towards Hood Lane (or the creation of a 30mph zone) due to the speed of the traffic going downhill

past the houses on Newlands Road. The issue had been discussed at the recent CaP group and referred the matter to the 95 Alive road safety partnership.

- c) **Borough:** No report to receive.
- d) **Parish:** Cllr. Mrs Readman reported the gully outside her house had still not been jetted out. Cllr. Couch reported blocked gullies at 26/27 High Street and Newlands Road at The Lilacs. Clerk to pass all gully matters to Highways. Cllr. Mrs Loy had attended the re-opening of Scalby Library. She was also getting some more playground designs and hoped to have pictures next month for councillors. Cllr. Couch reported on the CaP meeting – with the exception of a flurry of burglaries by one offender, crime was relatively low. Problems with ivy dumped in the Quiet Area and moles were to be dealt with by Cllr. Couch. Councillors expressed concern about a business which appears to be using the very awkward highway access from the A171 to Moorside House and Farm (a very fast stretch of road on a bend & no planning applications of which council is aware) – Clerk instructed to refer the matter to NYMNP Planning.
- e) **Clerk:** reported she had received a response from 95 Alive to the alleged speeding issue on Newlands Road – Highways would measure the volume and speed of traffic, the results would be analysed and a decision made on how to deal with any problem found.

27/17 **CASUAL VACANCY** [Minute 9/17b) refers]

- a) **Noted** an election had not been requested and the Clerk had posted notices inviting applications by 26/5/2017.

28/17 **CORRESPONDENCE**

- a) Letter from NYCC inviting expressions of interest in serving as a co-opted member on NYCC Coast and Moors Area Committee – **noted** no one interested.
- b) Correspondence received after 30/4/17 & requiring a response before next meeting – **received & noted** letter to Chairman from Newby & Scalby Library Trustees - they were now leasing the premises direct from NYCC not Newby & Scalby Parish Council. Councillors were invited to drop in when next passing.

29/17 **PLANNING MATTERS**

- a) **Applications received:-**
 - i) NYM/2017/0222/FL install replacement windows at Cober Cottages, Newlands Road – **agreed** no objections [In accordance with his declaration of interest at Minute 18/17, Cllr. Couch took no part in the debate/decision on this application];
- b) **Decisions received:-**
 - i) NYM/2017/0008/FL Subdivision of dwelling to form one holiday letting cottage (retrospective) at Whin Brow Cottage, Hood Lane - granted;
 - ii) NYM/2017/0048/FL Alterations, extension, raising of roof height, widening of gable, construct retaining wall, erect summerhouse & log store (part retrospective), Hayburn Heights, Hayburn Wyke – granted;
- c) **Planning matters received after 30/4/17:-**
 - i) NYM/2015/0885/FL Change of land use from siting a caravan to siting a log cabin/mobile unit for holiday use and erection of store & associated works to access track at paddock to south of Wyke Lodge, Hodgson's Hill. **Appeal** against refusal **submitted**. **Agreed** Council's objections to stand without change.

30/17 **FINANCE & REGULATORY MATTERS**

- a) 2016/17 Accounts – **received & approved**; Chairman **authorised** to sign;
- b) 2016/17 Annual Return – i) Internal Auditor's unqualified report [Section 4] **noted**, ii) governance statement [Section 1] completed & Chairman **authorised** to sign; iii) figures at Section 2 **confirmed** & Chairman **authorised** to sign;

31/17 **ACCOUNTS TO CERTIFY**

Having been previously circulated, the following were approved for payment:

R. Carey	internal audit 2016/17	£30-00
St. Mary's Church	contribution to churchyard maintenance 17/18	£211-68

B&C Village Hall	contribution to ground maintenance 17/18	£700-00
Came & Company	17/18 insurance	£462-41
YLCA	2017/18 subscription	£283-00

32/17 **CIRCULATION** None.

There being no further business, the Chairman declared the meeting closed at 8.04pm.