

**MINUTES OF ANNUAL MEETING OF CLOUGHTON PARISH COUNCIL HELD IN ST. MARY'S CHURCH HALL ON MONDAY 9th MAY 2011 AT 7.30PM**

**Present:** Councillor P Couch (Chairman)  
Councillor Mrs D Readman  
Councillor D Baker  
Councillor D Ford  
Councillor M Gay  
Councillor G Hill

Mrs J. Marley (Clerk), County Cllr. Mrs Swiers, Borough Cllr. A Backhouse, 1 member of public.

**Absent:** None.

**15/11** **ELECTION OF PARISH COUNCIL CHAIRMAN** **Resolved** that Cllr. Couch be elected Chairman for the forthcoming year.

**16/11** **CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**  
**Received** Cllr Couch's signed declaration of acceptance of office, countersigned by the Clerk as Proper Officer.

**17/11** **APOLOGIES FOR ABSENCE:** None.

**18/11** **ORDINARY VACANCY**  
**Noted** one application to hand. **Agreed** Councillors to spread the word that there was a vacancy, applications to be considered at the June Council meeting.

**19/11** **DECLARATIONS OF INTEREST:** None.

**20/11** **ELECTION OF VICE CHAIRMAN**  
**Resolved** Cllr. Mrs Readman be elected Vice Chairman for the forthcoming year.

**21/11** **ELECTION OF REPRESENTATIVES/OFFICERS**  
Representatives/officers were **agreed** as follows:

YLCA	Cllr. Hill/as available
SBC Central Rural Area Committee	Cllrs. Hill & Mrs Readman
NYCC Yorkshire Coast & Moors Area Committee	As available
Coastal Forum	Cllrs. Baker & Hill
Heritage Coast	Cllrs. Hill & Mrs Readman
Scarborough & District Sports Council	Cllr. Hill
Sports Day Committee	Cllr. Mrs Readman
Cloughton Community & Sports Centre Fund Committee	Cllr. Baker
Burniston & Cloughton Village Hall	Cllr. Mrs Readman
Community Police Liaison Group	Cllrs. Couch & Gay
Cloughton Relief in Need Charity	Cllr. Couch & Mrs Readman
Friends of the Railway	Cllr. Couch
Rural Area Forum	Cllrs. Gay & Hill

**22/11** **MINUTES** Having been previously circulated, the minutes of the meeting of 4th April 2011 were **approved** as an accurate record and signed by the Chairman.

**23/11** **PROCEDURAL MATTER** The meeting was adjourned at 7.44pm to allow the public open forum.

**24/11** **PUBLIC OPEN FORUM** Matters raised included questions regarding 1] felling of sycamore tree at the Old School, and 2] was the cattle dock to remain at the Old Station. Mr N. Hart of the Urban Spaces Group also explained what the group did and how they wished to have input into the Duchy's village plan.

**25/11** **PROCEDURAL MATTER** The meeting was resumed at 7.55pm to continue with the business on the agenda.

**26/11** **MATTERS RAISED IN PUBLIC OPEN FORUM** Borough Councillor Backhouse will investigate about the sycamore tree and report to a future meeting. Cllr. Couch confirmed the cattle dock was to remain. Information from Mr Hart was **noted**.

**27/11** **REPORTS**

- a) **County:** County Cllr. Mrs Swiers reported from 1st July 2011 all household waste recycling centres would close on a Wednesday in order to save costs. She was a member of the County Council's newly established Potash Working Group.
- b) **Borough:** Borough Cllr. Backhouse thanked everyone who had voted for him and reported 1] slow but sure progress was being made in the negotiations about the untidy state of 18 High Street; 2] £361 had recently been raised for The Den.
- c) **Police:** Written report **received**.
- d) **Parish:** Cllr. Gay reported 1] a light out on one of the trunk columns at the top of the village (Cllr. Couch to get column number), 2] hedge near Blacksmiths Arms needed cutting back (Cllr. Couch dealing), 3] problems with blocked gully in Littlemoor Close (residents problem as private road) and 4] problems with inconsiderate parking in Littlemoor Close (residents problem as private road). Cllr. Mrs Readman reported 1] gully outside her house not running (Clerk to deal) and 2] vehicle parking on pavement outside The Old Barn (Cllr. Couch to deal). Cllr. Baker reported the area round the War Memorial looked untidy (Cllr. Mrs Readman to deal). Cllr. Hill reported 1] gully near old post box still not running (Clerk) and 2] two street lights out (Clerk to deal).
- e) **Clerk:** None.

**28/11** **CORRESPONDENCE**

The following was received:

- a) Correspondence received after 1/5/11 & requiring a response before next meeting – letter from YLCA in their capacity as overseers of the election of parish members to the North Yorks Moors National Park, seeking nominations. **Noted** no one wished to be nominated.

**29/11** **PLANNING MATTERS**

- a) **Applications received:** none.
- b) **Decisions Received:**
  - 1] Erect agricultural building & 2 agricultural polytunnels, field OS 6773, Whiteway – **refused** [11/00111/FL];
  - 2] Change of use – convert former residential care home into two dwellings – **granted** [11/00225/FL]
- c) **Planning matters received after 1/5/2011:** None.

**30/11** **FINANCE & REGULATORY MATTERS**

- a) 2010/11 Accounts – **received & approved**; Chairman **authorised** to sign;
- b) 2010/11 Annual Return – Internal Auditor's unqualified report [Section 4] **noted**, figures at Section 1 **confirmed** & Chairman **authorised** to sign, governance statement [Section 2] completed & Chairman **authorised** to sign;
- c) Insurance – **agreed** to enter into another 3 year agreement, premium due for 2011/12 of £417-41 & cheque authorised for payment;
- d) N Barnes price for verge/gardening work for 2011/12 **approved**; standing order from 15/5/11-15/2/12 monthly in sum of £273-48 **authorised** for signature.

**31/11** **ACCOUNTS TO CERTIFY**

Having been previously circulated, the following were approved for payment:

St Mary's Church	Hall Hire 10/4/11	£7-50
Rural Action Yorkshire	2011/12 membership	£35-00

**32/11** **CIRCULATION**

The following were handed to Cllr. Baker for circulation:- Country Air [Spring 2011]; White Rose Update [April 2011]; Parish Matters [Spring 2011]; Regional Training Conference programme for 23-25/9/11; The Playing Field [Spring 2011]; Good Neighbours Community Transport leaflet; Duchy newsletter [Spring 2011]

There being no further business, the Chairman declared the meeting closed at 8.39 pm